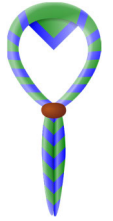
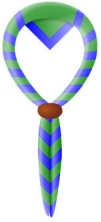


## **1<sup>st</sup> Frimley Green & Mytchett Scout Group Short Term Hall Hire Agreement**

1. All hirers shall be over 18 years of age, be on the premises always when the public are present and to accept responsibility for being in charge. The Headquarters does not hold any form of liquor, entertainment, or TV licences and therefore it is the responsibility of the Hirer to obtain such licences as required and ensure all conditions of the licences are met.
2. The Hirer shall not use the Premises for any purpose other than that permitted under the hire agreement and will not without obtaining the prior consent of the Group or enter the Premises at any times other than those permitted under the hiring.
3. The Hirer shall not sub-let the Premises or any part thereof.
4. Payment must be made to the Group Treasurer as per the agreement. The time booked should include the time to set up and the clearing up time.
5. All cancellations must be in writing to the Booking Secretary. Cancellations received less than five (5) days in advance to the date of booking will not be entitled to a refund.
6. Hirers are responsible for keeping a record of any accidents that occur in the Headquarters and grounds during the hire period and inform the Group Scout Leader within 24 hours. Although risk assessments are carried out regularly, hirers are advised to carry out their own risk assessments.
7. The Hirer shall during the hiring be responsible for supervision of the Premises, protection of the fabric and contents, safety from damage however slight and the behaviour of all persons using the Premises whatever their capacity and for ensuring the persons leaving the Premises during or following the hiring shall do so in an orderly manner and in such a way as not to cause nuisance or annoyance to other users of the Frimley Lodge Park.
8. 1st Frimley Green & Mytchett Scout Group reserve the right to apply limitations when amplified music is used. The Hirer shall always ensure that the volume is kept down to a reasonable level.
9. The Hirer will be responsible for ensuring that there is no smoking on the Premises.
10. The Hirer will be responsible for ensuring that all chairs and tables are returned clean to their storage locations, neatly stacked and the floors are swept. The Premises are left in a clean and tidy state including all washing up is done and put away. Make sure the gas cooker is turned off.
11. The Hirer will be responsible for ensuring that all rubbish is removed and disposed of.
12. The Hirer will be responsible for ensuring that all lighting is switched off; the windows shut; the doors locked, and the keys returned to the Booking Secretary or nominated person at the end of the hire period.
13. The Hirer will be responsible for ensuring that all advertising, including posters, must clearly display the name of the organisation to benefit from the event, or the promoter's name and address.



14. The Hirer shall be responsible for the expense of making good any damage, breakage or loss and undertakes to pay the 1st Frimley Green & Mytchett Scout Group such costs within seven days of the date of receipt of an itemised invoice.
15. No intoxicating liquor shall be brought onto, sold, or consumed on the Premises without the consent of the Executive Committee.
16. The Hirer and all persons coming into or using the Premises as guests or otherwise in connection with the hiring take the Premises as seen and neither the Executive Committee nor any of their officers or agents accept responsibility for any inadequacy or unsuitability of the Premises or for any defects or hazards therein.
17. The hiring agreement constitutes permission only to use the Premises in the times agreed and confers no tenancy or other right of occupation.
18. 1st Frimley Green & Mytchett Scout Group reserves the right to terminate forthwith any entertainment activity or meeting permitted under the hire which is not in its sole and reasonable opinion properly conducted.
19. 1st Frimley Green & Mytchett Scout Group reserve the right, in circumstances of emergency, to cancel any booking at short notice upon the terms that the booking fee is refunded in full and that they are not responsible for any loss damage or inconvenience caused by the cancellation.
20. The Committee has the right to amend these conditions by giving notice in writing to the Hirer.